

## 201: Primavera Contract Management

Duration: three days

This course provides hands-on training for Oracle's Primavera Contract Manager solution, focusing on project cost control and document management. Additional topics include logging and tracking submittals, recording project communication, awarding procurement items, and using contracts, purchase orders, and trends. Numerous workshops reinforce new functionality and skills.

### COURSE TOPICS

- Introduction to Contract Manager
- Documenting Project Issues
- Payment Requisitions
- Creating the Company Directory
- Recording Project Communications
- Approved Process
- Creating a Project
- Managing Project Costs
- Customising Layout
- Tracking Drawings
- Awarding Procurement Items
- Communication Project Information
- Using Contracts, Purchase Order, and Trends
- Logging and Tracking Submittals
- Change Management

#### Course objectives:

Participants will learn how to analyse and control costs, manage contract execution and log and track project critical documents

#### Prerequisite:

Knowledge of project management principles and a functional knowledge of MS Windows (TM) and Internet Explorer

#### Course Level:

Entry Level P6 Web

#### Delegate Profile:

Programme Managers, Project Managers, End Users, Business Analysts, Functional Implementers

#### Trainer Profile:

All of our trainers and consultants are experienced planners, resource and project managers with experience of implementing project management systems with tens to hundreds of users

#### Next course:

107: Resource Management in Primavera P6 Web Access

109: Portfolio Management in Primavera P6 Web Access

#### Professional development and continuing education units:

Earns 19.5 PDUs

#### Notes:

This is a standard, software functionality-based class. Industry-specific offerings/examples are not included in standard classes. Delegates undertaking Oracle University courses are eligible for PMI PDUs